



**LIBERIAN  
REGISTRY**



THE REPUBLIC OF LIBERIA  
**LIBERIA MARITIME  
AUTHORITY**



Office of Deputy Commissioner of Maritime Affairs

## RE-REGISTRATION OF LIBERIAN VESSEL

### Provisional Certificate of Registry

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#### A. LIST OF REQUIREMENTS FROM SELLER

- 1. LETTER OF REQUEST for Permission for Sale
- 2. EVIDENCE OF AUTHORITY (if applicable)
- 3. RELEASE of existing mortgage(s) (if applicable)
- 4. PAYMENT of Seller's fees

#### B. LIST OF REQUIREMENTS FROM BUYER

- 1. REGISTRATION OF OWNER in Liberian Corporate Registry
- 2. APPLICATION FOR REGISTRATION
- 3. EVIDENCE OF AUTHORITY (if applicable)
- 4. PROOF OF OWNERSHIP
- 5. PAYMENT of fees

#### C. LIST OF TECHNICAL REQUIREMENTS

- 1. CLASS: Evidence of Seaworthiness; Verification of class status
- 2. CONVENTION COMPLIANCE: STCW, ISM and ISPS
- 3. LIABILITY INSURANCE

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SEE EXPLANATION OF REQUIREMENTS ON THE NEXT PAGE

In case of any questions, please contact [Registrations@liscr.com](mailto:Registrations@liscr.com) or any LISCR office.



## **EXPLANATION OF RE-REGISTRATION REQUIREMENTS**

### **A. SELLER**

#### **1. LETTER OF REQUEST for Permission for Sale:**

A copy of duly executed current Owner's Letter of Request for Permission for Sale stating the name of the Buyers and that the vessel will continue registration in Liberia.

#### **2. EVIDENCE OF AUTHORITY (if applicable):**

A copy of duly executed and acknowledged Power of Attorney or a copy of a Corporate Resolution authorizing one or more named persons to act on behalf of the owner as attorney-in-fact to execute Letter of Request for Permission for Sale and the Bill of Sale on behalf of the owner.

### **B. BUYER**

#### **1. REGISTRATION OF OWNER in Liberian Corporate Registry:**

A vessel registered in Liberia must be owned by a Liberian Corporation, Limited Partnership or Limited Liability Company, or by a Foreign Maritime Entity (FME); an entity existing in another jurisdiction and registered in Liberia for the purpose of owning a vessel. Alternatively, a foreign entity may redomicile free into Liberia. Registration process of the owner must be completed with LISCR Corporate department ([corporate@liscr.com](mailto:corporate@liscr.com)) in advance of the vessel registration. Please allow yourself at least three (3) working days to collect required documents from foreign jurisdictions. LISCR will process documents upon receipt.

**Name availability:** Please check availability of the intended name of the owning entity, Liberian or foreign, with LISCR Corporate. Corporate Registrar cannot accept a name that is identical or very similar to another entity of any kind that is already on record. Alternatives may be discussed.

**Important:** *The name in the vessel registration documents and mortgage recording documents must match the name registered in the Liberian Corporate Registry.*

#### **2. APPLICATION FOR REGISTRATION:**

A copy of a duly executed Form RLM-101A.

#### **3. EVIDENCE OF AUTHORITY (if applicable):**

A copy of duly executed and acknowledged Power of Attorney, or a copy of a Corporate Resolution or Minutes of the Meeting, authorizing one or more named persons to act on behalf of the owner as attorney-in-fact to execute and submit application for registration of the vessel is required.

**Note:** *Directors and officers of the owner do not have to submit their evidence of authority.*

#### **4. PROOF OF OWNERSHIP:**

A copy of a duly executed and notarized/acknowledged Bill of Sale (BOS) stating the name of the registered owner as the buyer.

**Signature(s) acknowledgement** is permitted by a Liberian Special Agent, Liberian Consul, notary public, or other officer authorized to administer oaths by the law where acknowledgment is made. Consularization or apostille are not required by Liberia.

**BOS format:** Liberia does not require any specific format of BOS. One of the printed forms commonly used by the international maritime community is acceptable (BIMCO, UK/MCA, Norway, Panama etc.).



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## **C. EXPLANATION OF TECHNICAL REQUIREMENTS**

### **1. CLASS:**

*Note: If classification society does not change, no class documents are required.*

If there is a transfer/change of class at the time of re-registration, the following requirements apply:

- a. A copy of the Transfer of Class Agreement (TOCA) between the losing and gaining (new) class society; or
- b. A statement or email from the gaining class society stating that they are conducting surveys for transfer of class and, upon satisfactory completion, will issue Statutory Certificates on behalf of Liberia. It must be received at least one (1) working day in advance of re-registration closing date.

### **2. CONVENTIONS COMPLIANCE:**

- a. STCW: a copy of Application for Minimum Safe Manning Certificate – Form FR CER-006-01
- b. ISM: a copy of ISM Declaration of Company and Person/DPA – Forms RLM-297A & RLM-297B
- c. ISPS: a copy of CSO Declaration and Ship Security Plan if applicable – Form RL 5004

### **3. LIABILITY INSURANCE:**

- a. **Bunker Civil Liability Convention for Oil Pollution Damage 2001** (Bunker Spill): a copy of Bunker CLC Blue Card (vessels of more than 1,000 gross tons).
- b. **Nairobi International Convention on the Removal of Wrecks 2007** (Wreck Removal): a copy of WRC Blue Card (vessel of more than 300 gross tons).
- c. **Convention on Civil Liability for Oil Pollution Damage** (CLC – Oil Pollution): a copy of CLC Blue Card (tankers or other cargo ships carrying more than 2,000 net tons of oil in bulk as cargo).